

Skyward® Mobile Access App

The **Skyward Mobile Access** App provides intuitive access for students, parents, and school staff who currently use **Skyward®'s Family Access**, **Student Access**, and/or **Educator Access**. **Skyward® Mobile Access** will instantly take you to your vital information such as grades, attendance, food service records, discipline, My Print Queue, and more!

Skyward[®] **Mobile Access** is available as a FREE App for iPhone[®], iPad[®], iPod Touch[®], and Android[®] mobile devices. This App will help you automatically locate your school district during its setup and allow you to connect more conveniently to your account without the need to enter a URL and login/password each time - as your login and password are saved for fast, easy access. Once you have installed and setup the App, you simply tap the **Skyward[®] Mobile Access** icon and enter the four-digit passcode you created during the Apps setup!

First, search for **Skyward**[®] in your mobile device's App Store - <u>iTunes App Store</u>, <u>Google Play</u>, <u>Amazon</u> <u>Appstore</u>, or <u>Windows Phone Store</u>.

After downloading/installing/opening the free Skyward® Mobile Access App (screen shots on the next page):

- 1. Select how you want to locate **Almond-Bancroft Public Schools** by Current/GPS Location, ZIP Code (**54909**), or District Name (**Almond-Bancroft School Dist**).
- 2. Tap Almond-Bancroft School Dist on the generated list of school districts.
- 3. Enter your Skyward[®] Login and Password information, just as you would when using a web browser on a computer the Description and Details are already filled in for you.
- 4. Enter a four-digit passcode of your choosing for securing future App access.
- 5. Enter your four-digit passcode again for confirmation.

Your account's connection information (Login and Password) is stored on your mobile device and protected by your four-digit passcode. Now you will use your four-digit passcode to connect to your account each time you click on the Skyward[®] Mobile Access icon. You can also add more Login Accounts to your mobile device if you would like, as each individual in the district's Skyward[®] system has their own unique Login and Password; however, at this time they will all use the same four-digit passcode.

If you require a Skyward[®] Family Access account to access the system, please submit a request via the district's website at <u>www.abschools.k12.wi.us</u>: click **Family Resources** on the left, click **Request Login for Skyward Family/Student Access**, and then complete and submit the form. Once you have your Family Access login and password, you will be able to access your child's records via a computer through Skyward[®] Family Access or via a mobile device thorough Skyward[®] Mobile Access.

